



Minutes of the
Kessingland Parish Council Meeting
At 7.00pm on Wednesday 10th July 2024
held in the Council Chamber, Marram Green

Members present: Councillors K. Archbold, C. Carter(Vice-Chair),
C. Cook, I. Graham, N. Glendinning, A. Green, L. Hood &
J. McLean
Clerk to the Meeting: S. Hogg (Deputy Clerk) & D. Blowers (Admin/Committee
Clerk)

47. **Welcome**

The Vice-Chair welcomed and explained the meeting protocol.

48. **Apologies for Absence**

Apologies for absence were received from Cllrs de Brea, James & Saunders and acceptance was proposed by Cllr Cook, seconded by Cllr Hood with all in favour.

49. **Declarations of Interest**

There were no Declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda and there are no written requests for dispensations for Disclosable Pecuniary Interests. A dispensation has been granted to:

- Cllr Green in respect of his role as district councillor.
- Cllr Hood in respect of Kessingland CofE Primary Academy
- Cllr McLean in respect of Kessingland Sports & Social Centre & Kessingland CofE Primary Academy.
- Cllr Carter in respect of Kessingland CofE Primary Academy.

50. **Minutes of the Last Meeting**

The minutes of the Extra-Ordinary Parish Council Meeting held on 8th May, and the Extra-Ordinary Parish Council Meeting and the Parish Council meetings that were held on 18th June 2024 had been circulated and Cllr McLean proposed they were adopted as an accurate record of the meetings. This was seconded by Cllr Cook with all in favour.

51. **Public Forum**

During each meeting the council will hold a public forum for a period of 10 minutes. During this time, residents will have a maximum of 3 minutes each to put views/questions to the Chair regarding matters on the agenda. Where possible the Chair will respond but the matter may have to be deferred and placed on a later month's agenda for discussion.

51.1 No report from Suffolk County Council was submitted.

51.2 Cllr Green provided a report from East Suffolk Council. Lowestoft will be hosting this years Tour of Britain Cycle Race in September, there will be a

“Have your say” survey regarding the Sanyo site and the grass cutting in the village is still in discussion with Suffolk County Council. Fly tipping was another issue with the KHINT playing a part to resolve the Romany Lane complaint. The steps at Green Lane were discussed again and the urgency of repair. ESC are not responsible so Cllr Graham proposed that this was put in writing and so the next step would be to contact the Chief Executive of SCC, our insurance provider and also SALC for advice. This was seconded by Cllr Cook with all in favour. Cllr Graham proposed that an Extra-Ordinary meeting was called for Thursday 18th July at 2.30pm to discuss action. This was seconded by Cllr Green with all in favour.

51.3 No members of the public attended.

52. Finance

52.1 It was noted that the minutes of the Finance & Governance meeting of the 5th June 2024 had been circulated.

With regard to an urgent matter brought to the attention of the F & G meeting held today, it was understood that the KPC website was not compliant and therefore needed to be rebranded and set up as new. Cllr Green proposed that Red Dune managed this asap which Cllr Glendinning seconded with all in favour.

Councillor McLean proposed that the Kessingland Football Club are funded with the £5,000 needed to meet requirements by the Football Association to improve the changing rooms at Francis Road. This was seconded by Cllr Cook with all in favour.

53. Audit

53.1 It was noted that the internal audit has been returned from SALC and posted on the website.

53.2 It was noted that all documents have been submitted to the external auditors.

54. Governance

Nothing to report.

55. Personnel

55.1 Councillors received and noted the minutes from the Personnel committee meetings held on 18th March 2024, 2nd & 18th April and 20th May 2024.

55.2 Staffing matters (Confidential)

56. Planning & Highways

The minutes of the Planning & Highways meeting of the 26th June 2024 had been distributed and noted by Councillors.

57. Date of Next Meeting

An Extra-Ordinary meeting will be held at 2.30m on Thursday 18th July 2024 at Marram Green.

58. Items for the next agenda

It was noted that the last date for notifying the Clerk of items for the agenda will be 10 days before the next meeting date once it has been scheduled.

59. Exclusion of the Press & Public

Cllr Green proposed that in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 (Sections 100 and 102), the public and press be excluded for the remaining items of business due to the confidential nature of the business to be transacted including contractual and personnel related matters. Cllr Graham seconded this with all in favour.

60. Close of Meeting

This meeting closed at 20.05pm.