

# KESSINGLAND PARISH COUNCIL



## Minutes of the **Planning & Highways Committee** **on Wednesday 6<sup>th</sup> September 2023** held in the Council Chamber, Marram Green

**Members present:** Councillors C. Carter, M. Dunne (Chair), I. Graham, A. Green  
(Vice Chair)

**Other Cllrs in attendance:** None

**Others present:** None

**Clerk to the Meeting:** S. Hogg (Deputy Clerk) D. Blowers (Admin & Committee Clerk)

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### 56. Chair's welcome

The Chair welcomed everyone to the meeting and explained the meeting protocol.

### 57. Apologies for absence

Apologies for absence were received from Cllrs Glendinning, Saunders and Truman. Cllr Dunne proposed acceptance of the apologies. This was seconded by Cllr Graham with all in favour.

### 58. Declarations of Interest

To receive Declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda and to note that there are no written requests for dispensations for Disclosable Pecuniary Interests nor dispensations granted.

### 59. Minutes of the previous meeting

59.1 It was noted that the minutes of the last Planning meeting will come before the next meeting of the Planning and Highways Committee on the 20<sup>th</sup> September 2023.

### 60. Public participation on Planning Applications.

*Any members of the public who wish to speak on matters on this agenda should indicate that them to speak. A member of the public has a maximum of three minutes to address the meeting.*

### 61. Planning Applications to be considered

61.1 DC/23/3235/FUL | Link between garage and extension, garage conversion and construction of carport | 22 Holly Grange Road Kessingland Lowestoft Suffolk NR33 7RR

The committee discussed this application and were satisfied that it doesn't contravene any of the policies within the neighbourhood and local plan documents. Councillors noted that the site has ample parking and Cllr Green proposed that the committee recommends approval of this application, subject to EV charging points being supplied. This was seconded by Cllr Graham with all in favour.

62. To receive East Suffolk Council (ESC) responses to Planning Applications.
- 62.1 It was noted that there has been no responses or decisions made on Kessingland Parish Council consultee recommendations that have not already been reported.
63. Public Consultations
- 63.1 It was noted that a consultation has been received from East Suffolk Council about Custom and Self-build Housing which will be placed on the next agenda to allow councillors time to read the supplementary planning document.
64. Other Planning Matters
- 64.1 Concerns regarding changes of use on land in Kessingland were raised and the committee was advised that East Suffolk planning enforcement teams have made aware of some issues within the parish. It was agreed that this should be forwarded to parish council to make them aware of the situation and consider any possible actions that the council may wish to consider. Any information received from planning enforcement will be reported back to the committee.
65. Highways matters not pertaining to SCC Highways Dept.
- 65.1 It was noted that the “20’s Plenty” scheme is included in the annual survey along with questions about road and footpath quality and about the potential areas being considered for Road Traffic Orders.
- 65.2 It was noted that a site meeting needs to be held so that exact location for the village signs can be agreed and licenses applied for.
- 65.3 It was noted that there are some changes taking place with regard to local policing but a meeting is still trying to be organised.
- 65.4 Concerns were noted that some public rights of way in the parish have had work done which prevent access over the rights of way. With regards to this it will be flagged on to the highways portal for them to take action.
- 66 Date of next meeting.
- Due to COVID-19 the highways section of the meeting has been deferred to 10.30am, 20<sup>th</sup> September 2023.  
The next meeting will be 10am, Wednesday 20<sup>th</sup> September 2023.  
*Please note that the meeting will be cancelled if there are no applications to be considered).*
- 67 Items for the next agenda.
- It was noted that due to the frequency of Planning Committee meetings, items for the next agenda need to be received by the Friday immediately following this meeting (with the exception of planning applications).
68. Exclusion of the Press & Public.
- That in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 (Sections 100 and 102), the public and press be excluded for the remaining items of business due to the confidential nature of the business to be transacted including contractual and personnel related matters.*
- None
69. Close of meeting.
- Meeting closed at 10.35am.

DRAFT