

KESSINGLAND PARISH COUNCIL



Minutes of the **Events & Communications Committee** **6.00pm on Tuesday 25th October 2022** held in the Council Chamber, Marram Green

Members present: Cllrs L. Truman, C. Cook, D. Boyle, J. McLean & C. Gower

Other Cllrs in attendance: None

Others present: None

Clerk to the Meeting: N. Coleby (Clerk)

55. Welcome

Cllr Cook welcomed everyone to the meeting and noted the meetings protocol.

56. Apologies for Absence

There were no apologies for absence for this meeting.

57. Declarations of Interest

There were no Declarations of Disclosable Pecuniary and Non-Pecuniary Interests from Councillors on items on the agenda and to note that there are no written requests and grants of dispensations for Disclosable Pecuniary Interests.

58. Minutes of the Previous Meeting

The minutes from the previous meeting had been circulated. Cllr McLean proposed adoption as a true and accurate record. This was seconded by Cllr Boyle with all in favour.

59. Public Forum

There were no members of the public present and no comments had been received.

60. Report from Youth Sub-Committee

Councillors received a report from the Youth Sub-Committee. It was noted that the next Youth Club session will be held on Friday 18th November 2022 at 6pm.

61. Kessingland Events Group

It was noted that the next KEG meeting will take place on Monday 14th November at 6pm.

62. Upcoming Events

62.1 Councillors noted the last minute preparations for the upcoming Halloween events. It was noted that the Spinnaker room will be open from 2pm on Saturday 29th October for judging of the pumpkin carving competition. The vouchers will be purchased for 1st, 2nd and 3rd place with the amounts of £25, £15 and £10. A fog

machine will also be purchased at the price of £10 for the Halloween events. This was proposed by Cllr Cook and seconded by Cllr Boyle with all in favour.

62.2 The councillors discussed upcoming plans for the Christmas period. The KSSC Christmas party will be held on the 17th December and the budget will be set at £150. Councillors discussed having a maximum of 100 children ages 4-12 and charging £2 per child. The Christmas tree will be lit on Sunday 4th December.

62.3 There are no other items that need booking for the rest of the year.

63. Communications

63.1 It was noted that training will be arranged for staff and Councillors with regards to operating the new council website.

63.2 It was noted that the winter hardship newsletter will be printed as soon as possible.

63.3 It was noted that Hannah is now an admin on the Parish Council's Facebook page.

64. Date of Next Meeting

The next meeting will take place at 6pm on 22nd November 2022.

65. Items for the next agenda

It was noted that items for the next agenda need to be received by 5pm, 15th November 2022.

66. Exclusion of the Press & Public.

That in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 (Sections 100 and 102), the public and press be excluded for the remaining items of business due to the confidential nature of the business to be transacted including contractual and personnel related matters.

67. Close of meeting

Meeting closed at 7.09pm.