



# Kessingland Parish Council Volunteer Clean-Up Group Social Distancing Policy

## 1. Introduction

Kessingland Parish Council works with volunteers to keep the parish tidy. This happens on a Monday and Friday but was cancelled during the COVID-19 shutdown. As the shutdown eased volunteers became keen to re-start their voluntary clean-up sessions. The parish council has put this policy in place to ensure the safety of volunteers, staff and the public.

## 2. Volunteers

Volunteers will only take part in clean-up activities when they are healthy. They will only work in teams comprising of individuals from the same household. If individuals from separate households are working in the same location, they will keep to separate areas (i.e. different sides of the road) and not cross into another volunteer's area.

## 3. Equipment

Clean-up equipment held by the council will be sterilised upon return to the council. Additionally, equipment will not be re-used for a period of 48-72 hours after it's previous use. If volunteers keep their own equipment then taking care of it will be their own responsibility.

Volunteers should wear gloves while carrying out clean-up activities and try not to touch bare skin during clean-up activities.

## 4. Collection and return of Equipment

Equipment will be collected on a one in, one out basis. Where more than one member of the household is a member of the volunteer clean-up group, only one volunteer will collect the equipment for the household. The volunteer will use the sanitising gel provided upon entering the collection point and will maintain social distance as required.

Where possible, members will take equipment home with them. If equipment is returned it will be sterilised prior to re-issue.

## **5. Register**

Where equipment is collected and returned, the register will be signed for the volunteers by the co-ordinator.

Where equipment is kept by the volunteers, The co-ordinator will confirm the location for the each session via text, email or phone. The volunteers will notify the co-ordinator by way or email or text prior to and after completion of the volunteer session.

## **6. Social Distancing**

It is each individual's responsibility to ensure that they maintain social distancing for their own health and safety and also for the health and safety of other volunteers and the public. If at any time a volunteer feels that continuing clean-up activities would endanger themselves or others then they should cease and advise the co-ordinator. If a volunteer identifies any location to be unsuitable for clean-up activities at this current time they will advise the co-ordinator.