

# KESSINGLAND PARISH COUNCIL



## Minutes of the **Events & Communications Committee** **at 10am on Monday 31<sup>st</sup> July 2023** held in the Council Chamber, Marram Green

**Members present:** Cllrs D. Boyle (Chair), C. Carter, C. Cook, J. McLean (Vice Chair)

**Other Cllrs in attendance:** None

**Others present:** None

**Clerk to the Meeting:** S. Hogg (Deputy Clerk) & D. Blowers (Admin/Committee Clerk)

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### 30. Welcome

Cllr Boyle welcomed and explained the meeting protocol.

### 31. Apologies for Absence

Apologies for absence were noted from Cllr Truman. Cllr McLean proposed acceptance of apologies and Cllr Cook seconded with all in favour.

### 32. Declarations of Interest

There were no Declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda and it was noted that there are no written requests for dispensations for Disclosable Pecuniary Interests nor dispensations granted.

### 33. Minutes of the Previous Meeting

The minutes of the Events & Communications Committee meeting that was held on 27<sup>th</sup> June 2023 had been circulated. Cllr McLean proposed acceptance of the minutes, Cllr Cook seconded with all in favour.

### 34. Public Forum

There were no comments from any members of the public.

### 35. Report from Youth Sub-Committees

The youth sub-committee has held a meeting and is putting forward proposals for how the youth club will operate for the reopening in September. A verbal report will be provided once a meeting with the youth club leader is held.

### 36. Kessingland Events Group

There have not been any meetings so no update to receive. The next meeting will be held on 4<sup>th</sup> September 2023.

### 37. Upcoming Events

- 37.1 Councillors considered the upcoming MacMillan Coffee Morning that was to be held on 29<sup>th</sup> September at the Working Men's Club. Local businesses are to be asked for donations and a budget of £100 was proposed by Cllr Cook which was seconded by Cllr Carter with all in favour.
- 37.2 Items were considered regarding the Halloween event at the end of October. A budget of £500 had already been proposed during the last meeting. More volunteers are still needed and Cllr Boyle will get in touch with Aldi regarding a deal with pumpkins.

### 38. Communications

- 38.1 Website  
It was noted that we are arranging a date for the consultant to come into the office and work on the website.
- 38.2 Newsletter  
It was considered purchasing lighter weight paper, not lower than 75 grammes, for the newsletter which will make production easier as it folds better and will be easier to staple. This was proposed by Cllr McLean and seconded by Cllr Cook with all in favour.
- 38.3 Social Media  
It was noted that Cllr Boyle will be organising with councillors and staff training on using social media.
- 38.4 Village Information Centre  
There was no update to receive at present.

### 39. Date of Next Meeting

The date for the next meeting is at 10am, Tuesday 22<sup>nd</sup> August 2023.

### 40. Items for the next agenda

To note that items for the next agenda need to be received by 5pm, 17<sup>th</sup> August 2023.

### 41. Exclusion of the Press & Public

There were no items in this section of the agenda.

### 42. Close of meeting

Meeting closed at 10.28am.