

KESSINGLAND PARISH COUNCIL



Minutes of the **Events & Communications Committee** **at 2pm on Monday 4th March 2024** held in the Council Chamber, Marram Green

Members present: Councillors: C. Carter, C. Cook (Chair) & L. Truman

Other Cllrs in attendance: None

Others present: None

Clerk to the Meeting: S. Hogg (Deputy Clerk) & D. Blowers (Admin/Committee Clerk)

103. Welcome

The Chair welcomed and explained the meeting protocol.

104. To Elect a new Chair for the Committee

Councillor Truman proposed that Cllr McLean became the new Chair which Cllr seconded with all in favour.

105. Apologies for Absence

Apologies for absence were received from Cllr McLean.

106. Declarations of Interest

There were no Declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda and there are no written requests for dispensations for Disclosable Pecuniary Interests. A dispensation has been granted to:

Cllr McLean in respect of Kessingland Sports & Social Centre & Kessingland CofE Primary Academy.

Cllr Truman in respect of Kessingland Help in Need.

107. Minutes of the Previous Meeting

Cllr Truman proposed that the minutes of the Events & Communications Committee meetings that were held on 6th February 2024 are adopted as a true and accurate record of this meeting. This was seconded by Cllr Cook with all in favour.

108. Public Forum

There were no members of the public present in this meeting and no comments had been received prior to the meeting.

109. Report from Youth Sub-Committee

- 109.1 It was noted that the Youth Club will be setting up a new Facebook group under "The Friends of KPC". Cllr Carter proposed that admin would be set up so that it is accessible to more than one member to enable it to update accordingly. This was seconded by Cllr Cook with all in favour.
- 109.2 Councillors considered provisions that may be needed for future sessions and it was confirmed that everything outstanding will be delivered by the end of the week.

110. Kessingland Events Group

- 110.1 It was noted that the next meeting is scheduled for Monday 4th March 2024 at 6pm.

111. Upcoming Events

- 111.1 Cllr Truman proposed that a budget of £150 is set to purchase easter eggs for the egg hunt. This was seconded by Cllr Cook with all in favour. A budget of £45 was proposed by Cllr Truman to purchase gift cards as prizes for the Sunflower competition. This was seconded by Cllr Carter with all in favour.
- 111.2 It was noted that the 22nd of April this year will mark the 80th anniversary of the Night of the Intruders, when the Repulser was brought down by enemy fighters. There is a memorial service in honour of the crew being held in St Edmund's Church, and councillors discussed holding an event after this service as requested by a member of the public, this will be held in the Church Hall. A wreath will be laid and the last post will be played. Children from the Kessingland CofE School will be asked to attend also.
- 111.3 Items that need booking for events later in the year, such as the Suffolk Fayre, will be discussed at the KEG meeting later this evening.

112. Communications

- 112.1 Website
It was noted that council is still looking for a website trainer with regards to providing training for staff.
- 112.2 Newsletter
Cllr Truman proposed that a £5 per month subscription rate was charged to businesses in the village that wanted to promote themselves, with 2 months free for a yearly subscription of the newsletter, but there would be no charge to charities. Cllr Cook seconded this with all in favour.
- 112.3 Social Media
It was noted that staff and councillor training on using social media will soon be arranged.

113. Date of Next Meeting

It was noted that the date for the next meeting is 11am, Tuesday 26th March 2024.

114. Items for the next agenda.

It was noted that items for the next agenda need to be received by 5pm, 14th March 2024.

115. Close of Meeting.

Meeting closed 2.45pm.

