

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a prepayments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: Kessingland Parish Council

County area (local councils and parish meetings only): Suffolk

Financial year ending 31 March 20xx

Prepared by (Name and Role): Neil Coleby Clerk/RFO

Date: 15/06/2022

	£	£
Balance per bank statements as at 31/3/xx:		
Unity Current A/C	7638.35	
Barclays Events A/C	42508.29	
Lloyds Card - N Coleby	0.00	
Lloyds Card - S Hogg	0.00	
[add more accounts if necessary] Nationwide 3yr Saver	88238.91	
Petty Cash	0.00	
CCLA Public Sector Deposit Fund	50000.00	
Unity D/C	51142.81	
		239528.36
Petty cash float (if applicable)		0.00
Less: any un-presented cheques as at 31/3/xx (enter these as negative numbers)		
None	0.00	
None	0.00	
None	0.00	
None	0.00	
[add more lines if necessary] None	0.00	
None	0.00	
None	0.00	
None	0.00	
		0.00
Add: any un-banked cash as at 31/3/xx		
None	0.00	
None	0.00	
None	0.00	
		0.00
Net balances as at 31/3/xx (Box 8)		239528.36