

# KESSINGLAND PARISH COUNCIL



Councillors are summoned to attend a meeting of the  
**Finance & Governance Committee**  
**At 10.30pm on Wednesday 8<sup>th</sup> January 2025**  
to be held in the Council Chamber, Marram Green

## AGENDA

### 105. Welcome

To welcome and explain the meeting protocol.

### 106. Apologies for Absence

To receive and consider acceptance of any apologies for absence.

### 107. Declarations of Interest

To receive Declarations of Disclosable Pecuniary and Non-Pecuniary Interests from Councillors on items on the agenda and to note that there are no written requests and grants of dispensations for Disclosable Pecuniary Interests.

Cllr Green in respect of his role as district councillor.

Cllr McLean in respect of Kessingland Sports & Social Centre & Kessingland CofE Primary Academy.

### 108. Minutes of the previous meeting

To receive and consider the minutes of the Finance & Governance Committee meeting held on 4<sup>th</sup> December 2024.

### 109. Banking

109.1 To receive the RFO monthly report.

109.2 To note the current balances from the report.

109.3 To note the payments made via direct debit and standing order from the report.

109.4 To note the payments made under delegated responsibility from the report.

109.5 To note payments made via council business cards from the report.

109.6 To note payments made via petty cash from the report.

### 110. Payments

110.1 To consider any payments for authorisation as detailed with the RFO's monthly report.

### 111. Accounts and Audit

111.1 To note the £50,000 transfer from the Nationwide account to CCLA has not yet been actioned as form is required to be completed by the four signatories to the account.

111.2 To receive an update regarding the Compass Suite bank account.

112. Other financial matters

112.1 To receive an update from the Budget Working Group who held their meeting on 18<sup>th</sup> December 2024.

112.2 To note that a phone contract with Vodafone for the office phone and broadband will soon be in place.

112.3 To consider a funding request from Kessingland Bowls Club.

113. Governance

113.1 To review the three policies/terms of reference that have been circulated.

114. Date of next meeting

The date of the next meeting will be Wednesday 5<sup>th</sup> February 2025 at 10.30am.

115. Items for the next agenda

To note that items for the next agenda need to be with the Clerk by 5pm on the 24<sup>th</sup> January 2025.

116. Exclusion of the Press and Public

*That in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 (Sections 100 and 102), the public and press be excluded for the remaining items of business due to the confidential nature of the business to be transacted including contractual and personnel related matters.*

117. Close of Meeting