

KESSINGLAND PARISH COUNCIL



Minutes of the Youth Café Sub-Committee held at 6.00pm on Thursday 17th February 2022 in the Council Chamber, Marram Green

Members present: Cllrs D. Boyle, C. Cook, C. Gower (Chair) & J. Mclean
Other Cllrs in attendance: Cllrs I. Graham and D. Mottram*
Others present: None
Clerk to the Meeting: N. Coleby (Parish Clerk)

1. Welcome.

Cllr Gower welcomed members to the meeting.

2. Apologies for Absence.

Apology was received from Cllr S. Auber-Forbes. Cllr Cook proposed acceptance and Cllr Boyle seconded this proposal with all in favour.

3. Declarations of Interest.

There were no Declarations of Disclosable Pecuniary and Non-Pecuniary Interests from Councillors on items on the agenda and there are no written requests and grants of dispensations for Disclosable Pecuniary Interests.

4. Minutes of the Last Meeting.

As this is the first meeting of the sub-committee there are no previous minutes.

5. Public Forum.

There were no members of the public present.

6. Programme

6.1 The council discussed the planned Youth Club timetable and events for the next three months. It was decided that the next planned session will take place on the 4th of March 2022 if there are enough volunteers available. The activities will be discussed with members so a more organised meeting can be planned. Councillors suggested some activities could include badminton, treasure hunt and knockout competitions (football, badminton etc). It was also suggested that workshops could take place, such as Dash Astro, Street Artist etc.

6.2 The councillors discussed the need for additional resources for the activities. Councillors suggested that computer games and a badminton set may be needed, however they concluded that a more detailed list will be compiled after the next session.

7. Volunteers

- 7.1 The councillors noted that there are only 3/4 regular volunteers in attendance and expressed that more need to be recruited.
- 7.2 The councillors noted that two new volunteers may be available and that application forms need to be completed in order to arrange interviews and DBS checks for the candidates. Councillors also agreed that, for the Youth Café to be more successful, a paid Youth worker should be considered to lead the café. Advice on how this can be arranged will be sought from the parish Clerk. Cllr Gower proposed this recommendation which was seconded by Cllr Mclean with all in favour.
- 7.3 Councillors noted that the DBS check needs to be terminated for Jordan as he is no longer a Youth Café volunteer. Councillors would also like to speak to the Deputy Clerk to check the progress of Niall's DBS checks.
- 7.4 The councillors noted that Cllrs Gower and Mclean will partake in First Aid training on the 23rd of February. Cllr Mclean also queried about youth worker training for herself.

8. Members & Membership

- 8.1 Councillors noted that there are currently 52 registered members, with an average of 20 in attendance per session. Cllr Mclean will check if all members of the Youth group have completed consent forms.
- 8.2 Councillors noted that members at the next Youth Café session will be asked if any of them will consider becoming Youth Leaders. There are currently two possible volunteers who could potentially be put forward for in house training if they wish. Cllr Cook proposed this recommendation, which was seconded by Cllr Gower with all in favour.
- 8.3 Councillors discussed that, despite all needs being met, the Youth Café could perhaps work towards being more diverse and inclusive. Safeguarding could also be improved by members re-completing their training for this.
- 8.4 Councillors noted that any issues between members will be moved into confidential session. Cllr Gower proposed this recommendation, which was seconded by Cllr Boyle with all in favour.

9 Governance

- 9.1 Councillors noted that a code of conduct created by members should be written up as a form that both members and parents can sign. Cllr Mclean will create the form and will ensure that subcommittee members approve before the next meeting. Parish council office will print these forms when all subcommittee members approved.
- 9.2 Councillors agreed that all volunteers need to be on the subcommittee. Cllr Gower proposed this recommendation, which was seconded by Cllr Boyle with all in favour.
- 9.3 To note that the meetings for the next council year will be the 19th May 2022, 22nd September 2022, 17th November 2022, 23rd February 2023

10 Date of Next Meeting.

The date of the next meeting will be 19th May 2022 at 6.00pm at Marram Green.

11 Items for the next agenda.

The last date for notifying the Clerk of items for the agenda will be the 5.00pm on the 10th May 2022.

12 Exclusion of the Press & Public.

That in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 (Sections 100 and 102), the public and press be excluded for the remaining items of business due to the confidential nature of the business to be transacted including contractual and personnel related matters.

12.1 It was noted that issues of 8.4 will be moved to confidential session.

12.2 Councillors also noted that the incident on the 4th February 2022 will be moved to confidential session. A meeting need to be held ASAP with parents of both boys present. Cllr Gower and Cllr Cook will lead this meeting, and Cllr Gower will draft a letter to send to the parents arranging the meeting. There is CCTV footage available if requested, but other present members should have their faces pixelated if the footage is shared. Cllr Auber-Forbes is to meet with Brain Sinfield from the KSSC to arrange the pass over of the footage. Councillors will consider whether to permanently exclude the perpetrator of the incident (to ensure safety for other members in the future), and whether to introduce '3 strikes'/ 'traffic light' rules. Letters also need to be sent to the parents of the other members involved in the incident. Councillors also agreed that no area can be left unsupervised – Cllr Auber-Forbes has offered to ensure that this does not happen by sitting in the foyer of the building. This recommendation was proposed by Cllr Gower, which was seconded by Cllr Cook with all in favour.

13 Close of Meeting.