

Kessingland Parish Council



Minutes of the Leisure, Community & Engagement Committee Meeting at 1pm on Tuesday 24th September 2024 held in the Council Chamber, Marram Green

Members present: Councillors K. Archbold, C. Carter, C. Cook, I. Graham (Chair), & J. McLean (Vice-Chair)
Other Cllrs in attendance: Cllr S. James
Clerk to the Meeting: S. Hogg (Deputy Clerk) & D. Blowers (Admin/Committee Clerk)

25. Chairs Welcome

Cllr Graham welcomed everyone to the meeting and explained the meeting protocol.

26. Apologies for Absence

Apologies for absence were received from Cllrs Hood & Green. Cllr McLean proposed acceptance of the apologies, this was seconded by Cllr James with all in favour. Cllr Saunders did not attend.

27. Declarations of Interest

There were no Declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda and it was noted that there were no written requests for dispensations for Disclosable Pecuniary Interests nor dispensations granted.

28. Minutes of the Last Meeting of the Leisure, Community & Engagement Committee

Cllr McLean proposed the minutes of the Leisure Committee meeting that was held on 23rd July 2024 be adopted as an accurate record of the meeting. This was seconded by Cllr Cook with all in favour.

29. Public Forum

There were no members of the public present.

30. Terms of Reference

Councillors considered the Terms of Reference for this Committee. This will be deferred to the next meeting after an amendment regarding the financial section has been made.

31. Football Club

Maintenance/Improvements

- 31.1 Councillors noted that the Under 14's team would like to use the pitches and the Men's football team have been contacted to try and facilitate this. A third pitch for juniors will be marked out shortly.
- 31.2 Councillors considered moving the floodlights so they face the pitch during the darker months. It was decided to get a quote for some new lights and discuss at the next meeting.
- 31.3 To consider a quote from East Suffolk Services to relime the football pitches (confidential).

32. Play Equipment

Inspections & Maintenance

- 32.1 It was discussed that any action that may need to be taken on items raised in the monthly inspection reports would be raised to the Chair monthly.
- 32.2 It was noted that the broken play equipment at Church Road and Francis Rd was repaired by the General Factotum.
- 32.3 Cllrs received an update regarding the gate at the entrance of Church Road play area that needs replacing. Cllr McLean proposed that the gates should be removed to make pedestrian access easier and accessible for all to get through. This was seconded by Cllr Carter with all in favour.

33. Noticeboards

Council Notice Boards

- 33.1 The Committee discussed the notice board at the bus shelter in Field Lane. It was agreed that a quote would be requested from the Men's Shed so that work can be done in the spring as the shelter will need to be painted first.

34. Litter Picking

- 34.1 There was no update regarding the training of volunteers to become highway rangers.

35. The Marsh

- 35.1 Nothing to report.

36. Community Spaces

Roy Brown's Garden

- 36.1 Remembrance/Commemoration Plaques
Councillors agreed that plaques should be made both to commemorate each time that the beacon is lit and one for when it was first erected.

Kessingland Kitchen & Wildlife Garden

- 36.2 Unfortunately Kessingland didn't get a placing in the Lowestoft in Bloom competition, but the village did get a placing in East Suffolk Blooms and have bulbs to collect.

37. Maintenance

- 37.1 An update on the Green Lane steps and consideration of an annual inspection was discussed. The steps are the responsibility of East Suffolk so any issues with the steps should be reported to them.

- 37.2 It was noted that East Suffolk Council has placed some dog waste stickers on the bins along the promenade. Cllr McLean will check this and report back to the committee.
- 37.3 It was noted that the General Factotum has done an inspection of the bench on Lloyds Avenue and Church Road which is in need of repair and has reported that it could be the property of the Women's Institution. This will be investigated.
- 37.4 Councillors decided that they would consider an offer from the Mens Shed to repaint two benches in the village, one on Lloyds Avenue and another at Catchpole Close/Church Road sometime in the spring when the weather improves.
- 37.5 Councillors discussed listing benches that needed attention in the village would come under the job description for the General Factotum.
- 37.6 Councillors considered the broken grate at the Church Road car park that will need repairing asap. Cllr McLean will investigate a quote and update the committee.
- 37.7 Councillors considered a suggestion made to site a bench at Marram Green. The design is to be decided at the next Annual Meeting of the Parish.
- 37.8 To consider the KSSC car park quotes (Confidential).
- 37.9 To consider a quote to repair the streetlight at KSSC (Confidential).

38. Events

- 38.1 It was noted that the next KEG meeting that is scheduled be held on Monday 30th September 2024, has been rescheduled to meet on Tuesday 1st October instead.
- 38.2 Councillors considered further arrangements for the Halloween Event that may be required. Vouchers for prizes to be ordered; 2x £10, 2x £15 & 2x £20. Money raised at the disco will go towards the entertainment.
- 38.3 Councillors had a discussion regarding arrangements for Christmas. The Christmas tree has already been ordered and will be lit on Sunday 1st December. Once lit, events will be held at the church.

39. Communications

- 39.1 It was noted that copies of the Village Newsletter were printed by Solopress and decided that in future, seventy-five copies will be outsourced to them for monthly production.
- 39.2 Councillors considered businesses advertising in the Village Newsletter. A subscription form will be drafted by Cllr McLean. There will be no charges for adverts received for the good of the village. Local commercial entities are to pay £10 quarterly, £20 half yearly & £40 annually – discounted (buy 12mths, pay for 10). This was proposed by Cllr James and seconded by Cllr Cook with all in favour.
- 39.3 The WIFI and the CCTV at Francis Road were considered and Cllr Graham proposed that if Red Dune comes in at under £700, in order not to delay, the contract should be actioned. Cllr James seconded this with all in favour.

40. Climate

- 40.1 There was no update on the Council's climate activities at this time.

41. Community

- 41.1 Councillors did not receive an update on the draft community survey questions. This will be deferred to the next meeting.
- 41.2 Councillors considered a request from the Art Group for new tables. The Chair, Cllr James, will meet with the group and report back to this committee at the next meeting.
- 41.3 It was noted that key fobs have been requested for the main building doors.
- 41.4 Councillors considered if a member of the council would be willing to liaise with Suffolk County Council Public Health, in partnership with East Suffolk Council, to carry out research into health & wellbeing in Suffolk coastal towns and villages. Cllr Hood had agreed to liaise with the engagement lead who is commissioned to carry out the research.

42. Development

- 42.1 Councillors did not discuss the village gates but decided to defer until the next meeting.
- 42.2 Arrangements for a meeting with Southwold Council regarding the boardwalk is yet to be arranged by Cllr James.
- 42.3 An update regarding the library doors was received by Cllr Green and although funding is now available, he will chase up Flagships legal team.
- 42.4 Councillor James will give an update regarding the Fisherman's Hut after he has attended their annual meeting which will take place on 2nd November 2024.

43. Date of Next Meeting

The date of the next meeting is scheduled for Tuesday 19th November at 1pm. This may be subject to change.

44. Items for the next agenda

Councillors are reminded that the last date for notifying the Clerk of items for the agenda will be ten days before the next meeting.

45. Exclusion of the Press & Public

That in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 (Sections 100 and 102), the public and press be excluded for the remaining items of business due to the confidential nature of the business to be transacted including contractual and personnel related matters.

- 31.3 Councillors received a quote from East Suffolk Services to reline the football pitches. Cllr Graham proposed to get this done and Cllr McLean seconded with all in favour.
- 37.8 Councillors considered that the KSSC car park quotes will be discussed at the next meeting when received.
- 37.9 Councillors considered a quote to repair the streetlight at KSSC. Councillor Graham proposed that it could go ahead with an LED 9 watt bulb, which Cllr James seconded with all in favour.

46. Close of Meeting

This meeting closed at 2.34pm.