

KESSINGLAND PARISH COUNCIL



Minutes of the **Events & Communications Committee** **at 10am on Tuesday 6th February 2024** held in the Council Chamber, Marram Green

Members present: Councillors D. Boyle (Chair), C. Carter, C. Cook (Vice Chair), I. Graham, J. McLean & L. Truman

Other Cllrs in attendance: None

Others present: None

Clerk to the Meeting: N. Coleby (Clerk) & D. Blowers (Admin/Committee Clerk)

91. Welcome

The Chair welcomed and explained the meeting protocol.

92. Apologies for Absence

No apologies for absence were received.

93. Declarations of Interest

There were no Declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda and there are no written requests for dispensations for Disclosable Pecuniary Interests. A dispensation has been granted to:

Cllr McLean in respect of Kessingland Sports & Social Centre & Kessingland CofE Primary Academy.

Cllr Truman in respect of Kessingland Help in Need.

94. Minutes of the Previous Meeting

Cllr McLean proposed that the minutes of the Events & Communications Committee meeting that were held on 24th October & 28th November 2023 have been circulated and be adopted as true and accurate records of these meetings. This was seconded by Cllr Cook with all in favour.

95. Public Forum

There were no members of the public present in this meeting and no comments had been received prior to the meeting.

96. Report from Youth Sub-Committee

96.1 It was noted that the Youth Club has started up again and the opening evening was a success with plenty of young people in attendance. Councillors also noted that the Youth Club page has disappeared from Facebook so it was

decided to set up a new group under “The Friends of KPC”. The staff will contact our IT provider for help on overcoming the issues that are currently with Facebook.

- 96.2 Councillors considered provisions that may be needed for future sessions. A query was raised as to whether items were still outstanding or had arrived e.g. parachute, dodgeballs and a foot pump. This will be confirmed by office staff.

97. Kessingland Events Group

- 97.1 It was noted that the last meeting was on 4th September 2023 and Councillors considered scheduling the next meeting for Monday 4th March 2024 at 6pm.

98. Upcoming Events

- 98.1 Councillors considered the upcoming events that may be held and budgets that may be needed within the next three months. Cllr McLean announced that there had been no interest in this year’s Valentines Party which may result in cancellation. However, plans are being made for the Easter egg hunt and the Easter Bonnet competition. It was noted that we normally get discounted eggs from Morrisons but, as yet, they have not recruited a new community champion there. Cllr Cook proposed a budget of £350 for the Easter events which was seconded by Cllr Truman with all in favour.

Cllr McLean informed the committee that she was collecting donated pet food from Morrisons and Cllr Truman announced that another delivery from the RSPCA had been gratefully received for the Pet Food Bank.

Posters are to be done to advertise the Sunflower competition to be held in March.

- 98.2 Councillors noted that later in the year, the AMP will be held on the 5/4/24 at 7pm and posters will need to be organised to advertise this event. To commemorate D.Day on the 6th June 2024, the beacon will be lit and our church bells will be rung.

99. Communications

- 99.1 Website

It was noted that council is still looking for a website trainer with regards to providing training for staff.

- 99.2 Newsletter

It was suggested that an A5 supplement could be printed advertising all the businesses in the village that wanted to promote themselves. This could be sent out with the newsletter.

- 99.3 Social Media

It was noted that staff and councillor training on using social media, still needs to be addressed and Red Dune will have to be contacted to see if they can help with this issue.

100. Date of Next Meeting

The date for the next meeting is 11am, Tuesday 27th February 2024.

101. Items for the next agenda

To note that items for the next agenda need to be received by 5pm, 15th February 2024.

102. Close of Meeting

Meeting closed at 10.56am.