

# KESSINGLAND PARISH COUNCIL



## Minutes of the Leisure, Community & Engagements Committee Meeting at 1.30pm on Tuesday 21<sup>st</sup> January 2025 Held in the Council Chamber, Marram Green

Members present: Councillors C. Carter, C. Cook, I. Graham(Chair), L. Hood, J. McLean (Vice-Chair)  
Other Cllrs in attendance: Cllr S. James & J. Ollett  
Clerk to the Meeting: S. Hogg (Deputy Clerk)

### 66. Chairs Welcome

Cllr Graham welcomed everyone to the meeting and explained the meeting protocol.

### 67. Apologies for Absence

Apologies for absence was received from Cllr Boyle. Cllr Graham proposed acceptance of the apologies, this was seconded by Cllr James with all in favour.

### 68. Declarations of Interest

There were no Declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda and it was noted that there were no written requests for dispensations for Disclosable Pecuniary Interests nor dispensations granted.

### 69. Minutes of the Last Meeting of the Leisure, Community & Engagement Committee

Cllr James proposed the minutes of the Leisure, Community & Engagement Committee meeting held on Tuesday 19<sup>th</sup> November 2024 be adopted as an accurate record of the meeting. This was seconded by Cllr McLean with 4 in favour and one abstention.

### 70. Public Forum

There were no members of the public present.

### 71. Terms of Reference

It was noted that a further amendment was required to Terms of Reference for this Committee and they will be brought back to the next meeting.

### 72. Football Club

Maintenance/Improvements

72.1 It was noted that a planning application to turn the floodlights round to face the football pitch as requested by Kessingland Football Team will not be submitted.

### 73. Play Equipment

#### Inspections & Maintenance

73.1 Nothing to discuss

### 74. Community Spaces

#### Roy Brown's Garden

74.1 Remembrance/Commemoration Plaques

It was noted that the plaques for the Beacon will be square shaped and Cllr McLean has prepared the wording. A maximum budget of £100 for the production of the plaques was proposed by Cllr James, seconded by Cllr McLean with all in favour.

Councillors discussed progressing the redesign of Roy Browns garden and it was decided that the Mens Shed would be asked to come up with a design for council to have a look at.

### 75. Maintenance

75.1 It was noted that the Womens Institute have confirmed they would like the Parish Council to take over ownership of the bench at the corner of Lloyds Avenue/Church Road.

75.2 It was noted that the Mens Shed will be provided with a list of all benches in the village for them to maintain and Cllr McLean proposed they are provided with pastel coloured paint for them to be painted. This was seconded by Cllr Hood with all in favour.

75.3 To consider the KSSC car park quotes (Confidential).

### 76. Events

76.1 It was noted that the next KEG meeting will be held on Monday 27<sup>th</sup> January 2025.

76.2 The committee discussed forming a separate committee/working group to discuss events in the village but it was decided that moving forward events would be discussed at the KEG meetings and Cllr McLean would report back at each meeting of this committee.

76.3 It was noted that a price for Easter eggs for the Easter events is being sought and will be brought to the finance committee for approval.

76.4 Arrangements for VE Day (8<sup>th</sup> May) will be discussed at the KEG meeting but it was noted that various events have already been arranged including lighting the beacon and childrens entertainment over the weekend.

76.5 Councillors discussed holding the photography competition this year and Cllr McLean proposed that should the competition take place there would be 2 age categories and the theme is yet to be decided. First, second and third place winners for each category would receive gift vouchers of either £20, £15 and £10 and the two first placed winners would receive an A4 canvas of their winning photo. This was seconded by Cllr Graham with all in favour.

### 77. Communications

77.1 It was noted the WIFI at Francis Road has now been installed.

77.2 It was noted that Red Dune had sourced a key to access the CCTV poles and after investigating how to link the CCTV footage to the office laptops they reported that a new NVR box is required to enable the footage to be accessed at a price £390.37 inc. VAT. Cllr James proposed that Red Dune are instructed

to purchase and install the equipment. This was seconded by Cllr Hood with all in favour.

- 77.3 To consider a quote for maintenance of the CCTV and intruder alarms (Confidential)

## 78. Climate

- 78.1 There was no update on the Council's climate activities to receive at this time.

## 79. Community

- 79.1 An update on the draft community survey questions will be deferred to the next meeting.

- 79.2 It was noted that the council will not be providing funding to the Art Group as previously agreed.

- 79.3 It was noted that Cllr Hood is liaising with Suffolk County Council Public Health, in partnership with East Suffolk Council, to carry out research into health & wellbeing in Suffolk coastal towns and villages and is awaiting further information. This will be provided at the next meeting if it has been received.

## 80. Development

- 80.1 It was noted that to progress the village gates a site visit needs to be arranged with Suffolk Highways. This matter will be added to the agenda for the next joint KPC/Planning and Highways meeting which will take place on the 5<sup>th</sup> February 2025.

- 80.2 Arrangements for a meeting with Southwold Council and Cllr James regarding the boardwalk will be added to the March agenda for this committee meeting.

- 80.3 It was noted that a new quote for the library doors is being sought as the original quote for the doors was for ones that weren't fire safety compliant.

- 80.4 It was noted that the Fisherman's Hut only have one meeting annually, therefore Cllr James will attend this when it is held in November and will report back at the December meeting of this committee.

## 81. Date of Next Meeting

It was noted the next meeting will be held on Tuesday 18<sup>th</sup> March 2025 at 1.30pm.

## 82. Items for the next agenda

Councillors were reminded that the last date for notifying the Clerk of items for the agenda will be 7<sup>th</sup> March 2025.

## 83. Exclusion of the Press & Public

Cllr Graham proposed that in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 (Sections 100 and 102), the public and press be excluded for the remaining items of business due to the confidential nature of the business to be transacted including contractual and personnel related matters. This was seconded by Cllr James with all in favour.

- 75.2 It was noted that the quotes for the KSSC car park have been given to the KSSC for consideration and this item will be added to the February Parish Council agenda for discussion.

77.3 Cllr James proposed that the council proceed with a quote for maintenance of the CCTV and intruder alarms. This was seconded by Cllr Hood with all in favour.

84. **Close of Meeting**

Meeting closed at 2.20pm.