

KESSINGLAND PARISH COUNCIL



Minutes of the
Events & Communications Committee
6pm on 1st March 2022
held in the Council Chamber, Marram Green.

Members present: Cllrs S. Auger-Forbes, D. Boyle, C. Cook, C. Gower & J. McLean.

Other Cllrs in attendance: None

Others present:

Clerk to the Meeting: N. Coleby (Clerk)

124. Welcome

The chair welcomed participants and explained the meeting protocol.

125. Apologies for Absence

There were no apologies for absence for this meeting.

126. Declarations of Interest

There were no Declarations of Disclosable Pecuniary and Non-Pecuniary Interests from Councillors on items on the agenda.

127. Minutes of the Previous Meeting

Council received and accepted the minutes of the Events & Communications Committee meeting that was held on 25th January 2022. Cllr Boyle proposed to accept, which was seconded by Cllr Cook with all in favour.

128. Public Forum

There were no members of the public present in this meeting.

129. Reports from Sub-Committees & Working Groups

129.1 Council received a report from the Youth Café Sub-Committee and considered any recommendations or matters which need this Committees authorisation. This was moved to confidential session.

129.2 Members of the Queen's Platinum Jubilee Working Group discussed their progress with the planning for the weekend. A newsletter with confirmed dates will go out to the public soon. The fireworks have been approved. The Astronomy club have agreed to get involved and the history trail is going ahead as planned. There will also be a tea dance, art groups, mug designing at the school and a member of the community has been put forward to light the beacon. The council will look into the festival of Suffolk beacon relay for more details.

129.3 An application form has been put together for the £5million programme supporting community and voluntary organisations in England to develop

creative and cultural activities as part of the Queen's Platinum Jubilee celebrations in June 2022.

130. Kessingland Events Group

It was noted that a KEG meeting was held in January which was attended by a lot of groups from various organisations and individuals from the village. It was agreed that the main focus of the KEG would be the organisation of events for the Queen's Platinum Jubilee celebrations in June. Organisations and the council may have their own events and KEG will advertise and support the events where possible but the focus should be on the Jubilee

131. Events Calendar 2022

131.1 Councillors noted that events being held on Mother's Day are all organised. There will also be a Easter bonnet competition and the prices will be of the values £25, £15 and £10. The recommended budget for Easter events is £100. This was proposed by Cllr Cook, seconded by Cllr McLean with all in favour.

132. Communications

132.1 General Communication Matters

It was noted that by the time that we received the cost and process for doing an insert into the ESC's annual council tax information it was too late to produce copy. The council now has the process and timelines for next year and it can be completed alongside the budget.

132.2 Newsletter

It was noted that the newsletter subscription continues to grow as does content.

132.3 Website

It was noted that the website team has met and went through the features of the new website. It was agreed that the website would still be based around the three sections of council, community and village (where village refers to history and information about the village which promote the village to the wider community including tourists. The initial process will be to transfer copy from the existing website to the new website and then consider work on adding images etc to add interest to the site

132.4 Social Media

It was noted that Facebook remains the council's main Social Media platform and regular postings to our page and other Kessingland related pages is ongoing.

133. Date of Next Meeting

6pm on Tuesday 22nd March 2022.

134. Items for the next agenda

To note that items for the next agenda need to be received by 5pm, Wednesday 10th March 2022.

135. Exclusion of the Press & Public.

The chair noted that in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 (Sections 100 and 102), the public and press be excluded for the remaining items of business due to the confidential nature of the

business to be transacted including contractual and personnel related matters. This was proposed by Cllr McLean and seconded by Cllr Auger-Forbes with all in favour.

135.1 A meeting of the Youth Café Sub-Committee has been held regarding some incidents that had taken place at the Youth Club. The sub-committee were putting forward a recommendation that the council should look at employing a youth leader for the youth club so that there is a more experienced, qualified individual on site for youth club. The committee discussed this recommendation and considered that it would be a sensible way forward, and noted that the matter had already been raised at Personnel that morning and that Personnel had noted the recommendation but were proposing to parish council that two youth leaders should be employed so that there is cover should one have annual leave/ sick leave. This committee felt that this was a sensible suggestion and therefore also decided to make the same recommendation. It was noted that the normal salary for a youth leader started around £15,000. Cllr McLean proposed recommendation of the two posts to parish council. This was seconded by Cllr Auger-Forbes with all in favour.

136. Close of meeting

This meeting closed at 19.10pm.