

# KESSINGLAND PARISH COUNCIL



## Minutes of the **Emergency Planning Committee** held at 10am on Wednesday 14<sup>th</sup> February 2024 in the Council Chamber, Marram Green

**Members present:** Cllrs C. Carter, S. James (Chair) & J. McLean  
**Other Cllrs in attendance:** None  
**Others present:** Three members of the public  
**Clerk to the Meeting:** S. Hogg (Deputy Clerk) & D. Blowers (Admin/Committee Clerk)

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### 24. Chair's welcome

Cllr James welcomed attendees to the meeting and explained the meeting protocol.

### 25. Apologies for absence.

There were no apologies to receive but it was noted that Cllrs Boyle and Dunne are no longer members of this committee. A new vice-chair for this committee is required but as the meeting at this point was inquorate and electing a new vice-chair was not on the agenda Cllr McLean will be acting Vice-Chair should the need arise.

### 26. Declarations of Interest.

26.1 There were no Declarations of Disclosable Pecuniary, Other Registerable and Non- Registerable Interests from councillors on items on the Agenda and although there are no written requests for dispensations for Disclosable Pecuniary Interests nor dispensations granted, an ongoing request for dispensation have been received from Cllr Green in respect of his role as district councillor.

Cllr Carter joined the meeting at 10.40am.

### 27. Minutes of the previous meeting.

27.1 Cllr Carter proposed the minutes of the Emergency Planning Committee meeting that was held on 27<sup>th</sup> September 2023 be adopted as an accurate record of the meeting. This was seconded by Cllr McLean with all in favour.

### 28. Public participation.

*None*

### 29. Emergency Plan

29.1 The committee discussed who would be contacted should there be a coastal water surge in the village. A flood alert would be activated by Suffolk County Council and the emergency plan co-ordinator would be contacted and he would then set the emergency plan into motion. There were concerns raised with what

would happen should the telephones lines become in-active and it was noted that there are walkie-talkies that would be distributed to each of the community hubs as required.

30. **Date of next meeting.**

The next meeting will be held at 10.30am, 2<sup>nd</sup> October 2024.

31. **Items for the next agenda.**

To note that items for the next agenda need to be with the Clerk by 20<sup>th</sup> September 2024.

32. **Exclusion of the Press and Public**

*That in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 (Sections 100 and 102), the public and press be excluded for the remaining items of business due to the confidential nature of the business to be transacted including contractual and personnel related matters.*

There are no items in this section of the agenda.

33. **Close of Meeting**

The Meeting closed at 11am.