

# KESSINGLAND PARISH COUNCIL



Councillors are summoned to attend a meeting of the  
**Kessingland Parish Council**  
**At 7.00pm on Tuesday 10<sup>th</sup> December 2024**  
Held in the Council Chamber, Marram Green

## AGENDA

135. **Chair's welcome**

To welcome and explain the meeting protocol.

136. **Apologies for absence.**

To receive and consider acceptance of any apologies for absence.

137. **Declarations of Interest.**

To receive Declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from Councillors on items on the Agenda and to note that there are no written requests for dispensations for Disclosable Pecuniary Interests.

Dispensations have been granted to the following:

- Cllr Carter in respect of Kessingland CofE Primary Academy.
- Cllr Green in respect of his role as district councillor.
- Cllr Hood in respect of Kessingland CofE Primary Academy.
- Cllr McLean in respect of Kessingland CofE Primary Academy & Kessingland Sports & Social Club.

138. **Minutes of the previous meetings.**

To consider the accuracy and adopt the minutes of the Extra-Ordinary meetings held on 30<sup>th</sup> September and 8<sup>th</sup> & 9<sup>th</sup> October and the Parish Council meeting that was held on 9<sup>th</sup> October 2024.

139. **Public Forum**

*During each meeting the council will hold a public forum for a period of 10 minutes. During this time, residents will have a maximum of 3 minutes each to put views/questions to the Chair regarding matters on the agenda. Where possible the Chair will respond but the matter may have to be deferred and placed on a later month's agenda for discussion.*

139.1 To receive a presentation from Kingsley Care Home.

139.2 To receive a report from East Suffolk Council.

139.3 To receive comments from any members of the public.

## 140. Finance & Governance

- 140.1 To receive and note the minutes of the Finance & Governance meetings held on the 2<sup>nd</sup> October and 6<sup>th</sup> November 2024.
- 140.2 To consider a recommendation from this committee to grant the Mens Shed £1000 funding towards the cost of re-roofing their Mens Shed Building.
- 140.3 To consider a recommendation from Personnel Committee to open the youth club on a weekly basis in the New Year.
- 140.4 To adopt the following Youth Café policies:
  - Anti-Bullying
  - Confidentiality & Data protection
  - Diversity & Equal Opportunities
  - Health & Safety
  - Safeguarding Children & Young Persons
  - Safeguard follow up
- 140.5 To adopt the Grant policy that was reviewed and amended by the Finance Committee.
- 140.6 To consider a recommendation from this committee to pay outstanding invoices from Kessingland Primary School which total £4,471.30 from the Youth Culture Fund.
- 140.7 To consider a request to fund prizes for a writing competition that is being held in the village.

## 141. Leisure, Communications & Events

- 141.1 To receive and note the minutes of the Leisure, Communications & Event meeting held on the 24<sup>th</sup> September & the 19<sup>th</sup> November 2024.
- 141.2 To discuss the Newsletter Advertisement Subscription form.
- 141.3 To consider a recommendation from this committee to charge a refundable deposit for the MUGA tokens.

## 142. Personnel

- 142.1 To note that the minutes from the meeting held on the 5<sup>th</sup> November 2024 will be brought to the next meeting.
- 142.2 To consider the recommendation from this committee to approve the NJC payscales 2024/25.
- 142.3 To note that interviews have taken place and consider a recommendation from this committee for the General Maintenance Supervisor and Relief Cleansing Operative position. (Confidential).
- 142.4 To note that staff appraisals have taken place and to consider recommendations from this committee (Confidential).
- 142.5 Staffing matters (Confidential)

## 143. Planning & Highways

- 143.1 To receive and note the minutes of the Planning & Highways meetings held on the 3<sup>rd</sup> & 11<sup>th</sup> September and 16<sup>th</sup> October 2024.
- 143.2 **DC/23/4255/FUL** Land East of London Road  
To discuss a new document that has been submitted on the East Suffolk Planning Portal from SCC requesting significantly less CIL/s 106 contributions. A Freedom of Information Act 2000 request has been submitted to SCC asking for detailed workings as to how the new figure has been calculated.

144. Other council business

- 144.1 To note the Christmas office opening times.
- 144.2 To discuss the Church Rd car park being used as a compound for the upcoming drainage work that is due to commence in January 2024.
- 144.3 To consider the purchase of a VE bench.
- 144.4 To consider installing "No Alcohol permitted" sign at the Church Road play area.
- 144.5 To discuss the KSSC overflow car park.

145. Date of Next Meeting

The date of the next meeting will be held at 7pm on Wednesday 8<sup>th</sup> January 2025.

146. Items for the next agenda

The last date for notifying the Clerk of items for the agenda will be 20<sup>th</sup> December 2024.

147. Exclusion of the Press & Public.

*That in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 (Sections 100 and 102), the public and press be excluded for the remaining items of business due to the confidential nature of the business to be transacted including contractual and personnel related matters.*

- 142.3 To note that interviews have taken place and consider a recommendation from this committee for the General Maintenance Supervisor and Relief Cleansing Operative position. (Confidential).
- 142.4 To note that staff appraisals have taken place and to consider recommendations from this committee (Confidential).
- 142.5 Staffing matters (Confidential)

148. Close of meeting.