

# KESSINGLAND PARISH COUNCIL



## Minutes of the Climate, Culture, Community & Development Committee Meeting

held at 2.00pm on Monday 12<sup>th</sup> June 2023  
in the Council Chamber, Marram Green

**Members present:** Cllrs I. Graham, S. James & J. McLean  
**Other Cllrs in attendance:** None  
**Others present:** None  
**Clerk to the Meeting:** N. Coleby (Parish Clerk), S. Hogg (Deputy Clerk) & D. Blowers (Admin & Committee Clerk)

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### 1. Election of Committee Chair

As the current Chair was not present, Cllr Graham, as Council Chair verified that Cllr Green would be willing to continue as Chair and proposed Cllr Green. This was seconded by Cllr McLean with all in favour.

### 2. Welcome

Cllr Graham welcomed members and explained the meeting protocol.

### 3. Election of Committee Vice-Chair

Cllr James was proposed by Cllr McLean, seconded by Cllr Graham with all in favour.

### 4. Apologies for Absence

Apologies for absence were received from Cllrs de Brea, Cook, Green, Truman & Saunders. Acceptance was proposed by Cllr Graham and seconded by Cllr McLean with all in favour.

### 5. Declarations of Interest

5.1 Declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests were received from councillors on items on the Agenda and it was noted that there are no written requests for dispensations for Disclosable Pecuniary Interests nor dispensations granted.

### 6. Minutes of the Last Meeting

6.1 Cllrs agreed to defer the minutes of the Climate, Culture, Community and Development Committee of the 28<sup>th</sup> November 2022 until the next meeting.

## 7. Public Forum

There were no members of the public present in this meeting and no comments had been received prior to the meeting.

## 8. Governance Matters

- 8.1 Councillors considered the committee's Terms of Reference and felt that they covered the work of the committee.
- 8.2 Councillors agreed the calendar of meetings. Should any variance be needed during the year it can be raised at a meeting or, for short notice changes, considered by the committee Chair and officers.
- 8.3 The Terms of Reference of the Seafront Improvements Sub-committee were considered and it was felt that they covered the work of the sub-committee.
- 8.4 Membership of the Seafront Improvements sub-committee were considered and Cllrs de Brea, James, McLean & Truman expressed an interest in being members. It was felt that this should be open to members not on this committee so this will be circulated and a decision on the membership of the sub-committee made at the next meeting.
- 8.5 Councillor membership of the Hidden Needs Forum were considered and Cllrs Boyle, Cook, McLean & Truman were proposed by Cllr James. This was seconded by Cllr McLean with all in favour.

## 9. Climate

- 9.1 The Councillors deferred this item in order to receive an update on the council's climate activities.
- 9.2 It was noted that the Clerk has written to the Greenest County (SCC) to request a meeting to discuss greenest energy for the village but especially regarding community building as there will be a fund to which applications can be made for these sorts of projects. In addition, the email asks about the thermal imagers that they have and the possibility of borrowing them.
- 9.3 It was noted that Cllr Green and the Clerk attended the SALC Climate Forum where there was a positive presentation by Greenprint. The Greenprint Forum is a voluntary network, facilitated by the East Suffolk Council, to help deliver their business plan; specifically enabling community environmental action to improve lives and strengthen our economy. It started in 1996 under Suffolk Coastal District Council. The description of the Forum does some very corporate however membership is free and it is a source for information and potential funding so the committee may wish to consider becoming members. <https://www.eastsuffolk.gov.uk/environment/east-suffolk-greenprint-forum/>  
This was proposed by Cllr McLean and seconded by Cllr Graham with all in favour.
- 9.4 It was noted that following the committee's decision to set up a Recycling Working Group, which would sit under this committee but would consist of some councillors but also members of the community and any local businesses/groups which would be interested in developing a recycling strategy for the parish, an item about it will go in the next edition of the Village News as well as Facebook. It will also go on the website and posters put up on our noticeboards and we will speak to the primary school about involvement. A Terms of Reference for this working group will be brought before the next meeting of this committee.

- 9.5 Councillors noted that there are Net Zero policies and plans which have been produced by Suffolk parishes and there is assistance available to draft these documents. The committee considered how it would like to progress developing the council's own Net Zero policy and route map and how it consults with the community on developing and delivering the policies. Discussion took place about the work of a recycling working group and a climate working group and possible overlap between the two groups. It was therefore felt that the council should have a Climate working group and that promotion and provision of recycling should be a remit of the climate working group. It was felt that the working group should be opened up to include members of the community (in a similar way to the Hidden Needs Forum and KEG) and it should be able to make recommendations to this committee on climate matters.
- 9.6 It was considered that the council rolled out the B<sup>2</sup> campaign this autumn possibly along with a decorated tyre(s) competition in the spring. Cllr McLean proposed that funding could be looked into regarding purchasing packets of seeds for members of the community to plant. This was seconded by Cllr Graham with all in favour.

## 10. Culture

- 10.1 It was noted that the council has contacted Peter Aldous to unveil the memorial stone at the War Memorial. Potential dates are currently being discussed for July.
- 10.2 Reverend Mandy has agreed to do a blessing service at the unveiling and will be liaised with once a date is confirmed with the MP. Cllr Graham proposed setting a budget at a maximum of £100 for a buffet to be held in the Parish Council buildings following the unveiling of the plaque. This was seconded by Cllr McLean with all in favour.

## 11 Community

- 11.1 Councillors noted the dates for the Hidden Needs Forum for the coming year.
- 11.2 Councillors felt that community consultation should be prioritised during this term of office. The previous term had made consultation harder but hopefully a lot of the pressures of the last few years were waning. It was agreed that an annual community survey would be a good start consultation wise and it was agreed that a draft survey would come before the next meeting of this committee. Discussion took place about distribution of the survey. It was felt that the survey should be both online but also available as paper copies. Distribution of the paper copies to every property in the village would be complicated however the council could speak to places in the village to see if they would be prepared to hold copies for people to pick up and some places may be willing to be drop off points. The council could also ask if other groups/organisations in the village would distribute copies either electronically or via paper surveys. how to consult with the community in order to set priorities for development during 2023-2027 with a survey possibly being the easiest to reach more people. The survey could be promoted via the noticeboards, Village News, Facebook and website. It was noted that the council has a Community Engagement Policy and this could be considered by the Policy working group in relation to consultation. It was also noted that the council needed to replace its gazebo and that costings for a KPC branded

gazebo should be obtained as it could be used for community engagement as well as events.

- 11.3 It was noted that a meeting and a site visit of the promenade with officers of East Suffolk Council and there was a positive discussion on the day. Subsequently East Suffolk have responded to the Parish Council to advise that they do not own the proms so they could not be involved in siting benches on the proms. However, they did have funding to replace the out-of-date signage on the proms and to replace faulty bins and to provide wheelie bin housings for the four wheelie bins at the start of the south and north proms. After some discussion East Suffolk gave permission for the parish council to site benches on the proms. This will go for discussion at the next full council meeting. Wheelie bin housings have been the first manifestation of those improvements however the bins have not been replaced in their original positions. East Suffolk have been contacted and they are open to re-location if a suitable position can be identified however it will be after the 30<sup>th</sup> June when the changeover from Norse to East Suffolk. It was noted that two of the bin housings could return to their original positions beside the post at the rear of the South Prom however the other housing could not go back where the wheelie bins were as there is a significant slope. It was suggested that as it is planned to re-landscape the Memorial Garden a level area could be built into the end of the garden to house the housing. This would not be an immediate fix so one of the bin housings would need to either remain where it is or move to the north of the Waveney Sign. The Clerk was asked to put this proposal to East Suffolk Council in July. Following on from the previous item, the Clerk was also asked to obtain costs for printing of stickers which detailed that the bins are for rubbish including dog faeces.

## 12 Development

- 12.1 Play areas have both been upgraded and are being fully enjoyed by children in the village. The accessible pathway is due to go into Church Road Play Area along with matting for the junior and accessible swings. An issue has arisen with the “drums” on site. This will be raised at the next full council meeting. New seating is waiting to go into Francis Road.
- 12.2 Kessingland Community Kitchen & Wildlife Garden (Cllr McLean)
- a) It was noted that the raised beds are in the process of being built and new fruit trees have been planted.
  - b) It was noted that an application for installation of water is being dealt with via Essex and Suffolk Water.
- 12.3 Village Sign Planting/Gates for the village (Cllr McLean & the Clerk)
- It was noted that planting for the village sign is on hold until the transfer of land is discussed with East Suffolk as the possibility of relocating the village sign to Harts Meadow Park. Council has indicated that it would wish to progress the installation of village gates. Research has been undertaken with regard to commercially available gates however an offer has been received from the Men’s Shed to make the gates but not to site them. This would need to be agreed with SCC Highways as a license would be required for putting the gates in and there may be restrictions on the installation being carried out by a contractor who is on the Highways approved list. This will be researched so that information can be brought to the next meeting for consideration.
- 12.4 Seafront Improvement

It was noted that this will be an ongoing project and that Southwold Town Council are on board for a joint approach for provision of boardwalks.

12.5 Blue Skies Meeting

It was noted that just over half the council attended the Blue Skies working group. A wide range of discussion took place and this is being compiled into a report to come back to this committee as soon as possible.

12.6 Annual Photographic Competition

The timetable, categories and prizes for the Photographic Competition were considered. It was agreed that the competition should be advertised as soon as possible with judging in October. This timescale had been designed in case the council decided to have an annual calendar so late October should allow for production of a calendar. The committee agreed that there should be two age groups adults and young persons (under 18). There would also be two categories "Kessingland Celebrations" & "Kessingland Wildlife". The committee agreed a budget of no more than £250 which would enable vouchers to be given as prizes at £25 for first, £15 for second and £10 for third. Additionally, each of the winners would receive an A4 canvas of their image and the council would get an A2 canvas of the images for display in the Compass Suite. The rule and term and conditions of the competition would be the same as last year. Cllr Graham proposed that the competition should go ahead as outlined. Cllr McLean seconded, with all in favour.

13 Date of Next Meeting

It was noted that the date and time of the next meeting is scheduled to be 10th July 2023 at 2pm at Marram Green.

14 Items for the next agenda

The last date for notifying the Clerk of items for the agenda will be the 5.00pm on the 29<sup>th</sup> June 2023.

15 Close of Meeting

The meeting closed at 15.20pm.