

KESSINGLAND PARISH COUNCIL



Minutes of the **Events & Communications Committee** **at 11am on Tuesday 26th September 2023** held in the Council Chamber, Marram Green

Members present: Councillors C. Carter, C. Cook (Vice-Chair), I. Graham & J. McLean.

Other Cllrs in attendance: None

Others present: None

Clerk to the Meeting: S. Hogg (Deputy Clerk) & D. Blowers (Admin/Committee Clerk)

56. Welcome

The Vice-Chair welcomed and explained the meeting protocol.

57. Apologies for Absence

Apologies for absence were received from Cllrs Boyle & Truman. Acceptance was proposed by Cllr McLean and seconded by Cllr Graham with all in favour.

58. Declarations of Interest

There were no Declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda and there are no written requests for dispensations for Disclosable Pecuniary Interests. A dispensation has been granted to Cllr Green in respect of his role as district councillor.

59. Minutes of the Previous Meeting

Cllr McLean proposed that the minutes of the Events & Communications Committee meeting that were held on 31st July 2023 and 22nd August 2023 have been circulated and be adopted as true and accurate records of these meetings. This was seconded by Cllr Cook with all in favour.

60. Public Forum

There were no members of the public present in this meeting.

61. Report from Youth Sub-Committees

61.1 Councillors noted that applications have been received for the new youth leader position and we are awaiting confirmation of date for interviews.

62. Kessingland Events Group

62.1 An update from the KEG meeting which took place on 4th September 2023 was received. During April, Kessingland's Got Talent, was held in the Church Hall. Ideas for the summer fete to be held next August Bank Holiday will be brought forward to discuss at the January 2024 meeting. The KSSC will be arranging this year's Halloween disco and there will be a sweet trail. Morrisons will be supplying pumpkins for 19th-20th October to give to the school for the pumpkin carving competition. The competition will run for years 3 and 4 and there will be a first, second and third place prize. A budget of £90 for vouchers, 2 x £20, 2 x £15, 2 x £10, was proposed by Cllr Cook and seconded by Cllr Carter with all in favour.

63. Upcoming Events

63.1 Councillors considered any upcoming events that may be held and budgets that may be needed within the next three months.

63.2 There were not any items to consider, that needed booking for events later in the year.

63.3 It was noted that the village Christmas tree has been ordered and there has been a less than anticipated increase in price. The Christmas Tree switch on will take place on 5th November and 100 wooden baubles will be purchased so that members of the public can decorate or write a message on them and hang them from the tree.

64 Communications

64.1 Website

It was noted that due to unforeseen circumstances the website trainer who had previously been working on the council website is no longer available but the council would like to thank him for the work he has done so far. The council will seek another trainer to provide training for staff.

64.2 Newsletter

An update on the newsletter was received.

Social Media

64.2 It was noted that Cllr Boyle will arrange staff and councillor training on using social media and a date will soon be arranged.

64.3 Councillors received a copy of the draft Community Survey for 2023 and this will be discussed at the next meeting.

65 Date of Next Meeting

It was noted that the date for the next meeting is 11am, Tuesday 24th October 2023.

66 Items for the next agenda

It was noted that items for the next agenda need to be received by 5pm, 16th October 2023.

67 Exclusion of the Press & Public.

That in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 (Sections 100 and 102), the public and press be excluded

for the remaining items of business due to the confidential nature of the business to be transacted including contractual and personnel related matters.

There were no items in this section of the agenda.

68 **Close of meeting**

This meeting closed at 11.52am.