

KESSINGLAND PARISH COUNCIL



Minutes of the meeting for the
Personnel Committee
held at 10am on Monday 24th June 2024
in the Council Chamber, Marram Green

Members present: Cllrs C. Cook, N. Glendinning, A Green & S. James
Clerk to the Meeting: S. Hogg (Deputy clerk) & D. Blowers (Admin/Committee Clerk)

22. **Chair's welcome**

The Chair welcomed Councillors to the meeting and explained the meeting protocol.

23. **Apologies for absence.**

The committee noted absences from Cllrs Carter & Graham.

24. **Declarations of Interest.**

There were no Declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda and there are no written requests for dispensations for Disclosable Pecuniary Interests. A dispensation has been granted to: Cllr Green in respect of his role as district councillor.

25. **Minutes of the previous meeting.**

25.1 The minutes from the Personnel committee meetings held on 18th March 2024, 2nd & 18th April and 20th May 2024 were circulated. Cllr James proposed adoption of them as a true and accurate record. This was seconded by Cllr Cook with all in favour.

26. **Public participation.**

None

27. **Staffing.**

27.1 To consider overtime holiday accrual. (Confidential)

27.2 To consider training provisions for staff (Confidential)

27.3 To consider enrolment into the pension scheme for a member of staff. (Confidential)

27.4 Other staff matters (Confidential)

28. Exclusion of the Press & Public.

Cllr Green proposed that in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 (Sections 100 and 102), the public and press be excluded for the remaining items of business due to the confidential nature of the business to be transacted including contractual and personnel related matters. This was seconded by Cllr James with all in favour.

29. Close of meeting.

Meeting closed at 11.27am.