

# KESSINGLAND PARISH COUNCIL



Minutes of the  
**Planning & Highways Committee**  
**At 10am on**  
**Wednesday 26<sup>th</sup> June 2024**  
held in the Council Chamber, Marram Green

**Members present:** Councillors C. Cook, N. Glendinning, I. Graham & B. Saunders

**Other Cllrs in attendance:** None

**Others present:** None

**Clerk to the Meeting:** S. Hogg (Deputy Clerk), D. Blowers (Admin & Committee Clerk)

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16. **Chair's welcome**

Cllr Glendinning welcomed everyone to the meeting and explained the meeting protocol.

17. **Apologies for absence**

All committee members were present.

18. **Declarations of Interest**

There were no Declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda and although there are no written requests for dispensations for Disclosable Pecuniary Interests nor dispensations granted.

19. **Minutes of the previous meeting**

Cllr Graham proposed that the minutes of Planning and Highways Committee meetings held on 15<sup>th</sup> May 2024 are adopted as a true and accurate record of the meeting. This was seconded by Cllr Carter with all in favour.

20. **Public participation on Planning Applications.**

*Any members of the public who wish to speak on matters on this agenda should indicate that them to speak. A member of the public has a maximum of three minutes to address the meeting.*

None present

21. **Planning Applications to be considered**

21.1 DC/24/2023/FUL | Conversion of stables to an annexe | Rose Cottage 42 Wash Lane Kessingland Lowestoft Suffolk NR33 7QY

The committee discussed this application and Cllr Saunders proposed recommending that should the planning authority grant planning permission for this application that it is done with the condition that the annexe can only be occupied by the occupier of the main property or immediate family. This was seconded by Cllr Glendinning with all in favour.

- 21.2 DC/24/1892/LBC | Listed Building Consent - Removal of large flue rear wall of utility room. Removal of flue rear wall of annex. Installation of two smaller flues rear wall utility room | 157 Church Road Kessingland Lowestoft Suffolk NR33 7SQ  
Councillors discussed this application and could see no reason to object, therefore Cllr Glendinning proposed that KPC recommend approval. This was seconded by Cllr Saunders with all in favour.
22. **To receive East Suffolk Council (ESC) responses to Planning Applications.**
- 22.1 DC/24/1223/FUL | Single storey rear extension. | 37 Whites Lane Kessingland Lowestoft Suffolk NR33 7TG  
*It was noted that this application has been approved.*
- 22.2 DC/24/1019/FUL | Single storey rear extension for bedroom. Single storey Lean-To extension to side of two storey rear offshoot existing. Upgrade to existing attached rear outbuildings to house utility and bathroom space. | 116 High Street Kessingland Lowestoft Suffolk NR33 7QF  
*It was noted that this application has been approved as per KPC recommendation.*
23. **Other Planning Matters**
- 23.1 Cllr Carter informed the committee that after seeking legal advice the next steps regarding the Peregrine Way issue would be that as East Suffolk Council have been maintaining the area of land, they would be able to register it with Land Registry and then transfer ownership to the parish council. This would then enable the council to act accordingly.
- 23.2 The committee received an update regarding Kessingland Marsh Lane - Maintaining Watercourse and Potential Further Work. While councillors understood that delays had been caused as a result of there being more urgent work to attend to due to damage caused by Storm Babet, Cllr Graham proposed that the Deputy Clerk contact the team who are responsible for the project and ask them to please find a contractor sooner than potentially scheduled due to the upcoming wet season. This was seconded by Saunders with all in favour.
- 23.3 It was noted that there has been a property in Kessingland which has been passed to East Suffolk Enforcement team and the matter will now be investigated by them.
24. **Highways matters not pertaining to SCC Highways Dept.**
- 24.1 Cllr Glendinning proposed that Cllr Carter contact Suffolk County Council to ask if they could provide the council with an asset list to establish which street lighting in Kessingland they are responsible for maintaining. This was seconded by Cllr Saunders with all in favour.
25. **Date of next meeting.**  
It was noted that the date of the next meeting is scheduled for 10am Wednesday 10<sup>th</sup> July 2024.  
*Please note that the meeting will be cancelled if there are no applications to be considered).*
26. **Items for the next agenda**  
It was noted that due to the frequency of Planning Committee meetings, items for the next agenda need to be received by the Friday immediately following this meeting (with the exception of planning applications).

27. Exclusion of the Press & Public

*That in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 (Sections 100 and 102), the public and press be excluded for the remaining items of business due to the confidential nature of the business to be transacted including contractual and personnel related matters.*

None

28. Close of meeting.

Meeting closed at 10.48am.