

# KESSINGLAND PARISH COUNCIL



Minutes of the Extra-Ordinary meeting for the  
**Personnel Committee**  
**held at 11am on Monday 20<sup>th</sup> May 2024**  
in the Council Chamber, Marram Green

**Members present:** Cllrs C. Cook, N. Glendinning, I. Graham, A Green & S. James  
**Other Cllrs in attendance:** Cllr C. Carter  
**Others present:** None  
**Clerk to the Meeting:** S. Hogg (Deputy clerk) & D. Blowers (Admin/Committee Clerk)

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- 1. Meeting Housekeeping**  
The Chair welcomed Councillors to the meeting and explained the meeting protocol.
- 2. Election of Chair of Committee**  
Councillor Green proposed Cllr Glendinning as Chair, this was seconded by Cllr Cook with all in favour.
- 3. Chair's welcome**  
Councillor Glendinning welcomed the Committee.
- 4. Election of Vice-Chair**  
Councillor James proposed Cllr Carter as Vice-Chair, this was seconded by Cllr Cook with all in favour.
- 5. Apologies for absence.**  
There were no apologies to receive as all committee members were present.
- 6. Declarations of Interest.**  
There were no Declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda and there are no written requests for dispensations for Disclosable Pecuniary Interests. A dispensation has been granted to:  
Cllr Green in respect of his role as district councillor.  
Cllr Carter in respect of Kessingland CofE Primary Academy.
- 7. Minutes of the previous meeting.**  
As this is an extra-ordinary meeting of the committee, the minutes of the previous meetings will be brought to the next ordinary meeting of the committee.

8. Public participation.

*Any members of the public who wish to speak on matters on this agenda should indicate that they wish to speak by raising their hand at this point and the Chair of the meeting will call on them to speak. A member of the public has a maximum of three minutes to address the meeting.*

There were no members of the public present.

9. Staffing.

9.1 To consider current staffing matters. (Confidential)

This matter was dealt with in confidential session.

10. Exclusion of the Press & Public.

Cllr Graham proposed that in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 (Sections 100 and 102), the public and press be excluded for the remaining items of business due to the confidential nature of the business to be transacted including contractual and personnel related matters. This was seconded by Cllr Green with all in favour.

11. Date of next meeting.

It was noted that the next ordinary meeting of the committee is scheduled for 2pm on Monday 24<sup>th</sup> June 2024.

12. Items for the next agenda.

It was noted that the last date for submitting items for the agenda to the Clerk is 5pm on Friday 14<sup>th</sup> June.

13. Close of meeting

This meeting closed at 12.23pm.