

# KESSINGLAND PARISH COUNCIL



Minutes of the Extra-Ordinary meeting for the  
**Personnel Committee**  
**held at 6.45pm on Tuesday 18<sup>th</sup> June 2024**  
in the Council Chamber, Marram Green

<b>Members present:</b>	Cllrs C. Carter, C. Cook, N. Glendinning, A Green & S. James
<b>Other Cllrs in attendance:</b>	
<b>Others present:</b>	None
<b>Clerk to the Meeting:</b>	S. Hogg (Deputy clerk) & D. Blowers (Admin/Committee Clerk)

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14. **Chair's welcome**

The Chair welcomed Councillors to the meeting and explained the meeting protocol.

15. **Apologies for absence.**

Apologies for absence were received from Cllr Graham. Cllr Glendinning proposed acceptance for these which Cllr James seconded with all in favour.

16. **Declarations of Interest.**

There were no Declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda and there are no written requests for dispensations for Disclosable Pecuniary Interests. Dispensations have been granted to the following:

Cllr Green in respect of his role as district councillor.

Cllr Carter in respect of Kessingland CofE Primary Academy.

17. **Minutes of the previous meeting.**

As this is an extra-ordinary meeting of the committee, the minutes of the previous meetings will be brought to the next ordinary meeting of the committee.

18. **Public participation.**

*Any members of the public who wish to speak on matters on this agenda should indicate that they wish to speak by raising their hand at this point and the Chair of the meeting will call on them to speak. A member of the public has a maximum of three minutes to address the meeting.*

There were no members of the public present.

19. **Staffing.**

19.1 To consider a recommendation from the interview panel for the appointment of a Senior Youth Leader (Confidential).

## 20. Exclusion of the Press & Public.

Cllr Carter proposed that in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 (Sections 100 and 102), the public and press be excluded for the remaining items of business due to the confidential nature of the business to be transacted including contractual and personnel related matters. This was seconded by Cllr Cook with all in favour.

19.1 To consider a recommendation from the interview panel for the appointment of a Senior Youth Leader (Confidential).

Councillors considered the recommendation from the interview panel and Cllr Glendinning proposed that they appointed the Senior Youth Leader which Cllr Cook seconded with all in favour. Cllr Cook proposed that their line manager was the Deputy Clerk and should the need arise, she would report any issues to Cllr Glendinning as Chair of Personnel. This was seconded by Cllr Glendinning with all in favour.

## 21. Close of meeting.

This meeting closed at 18.51pm.